



**Subject access request for information held on current ELECTORAL REGISTER made under Article 7 of the Data Protection (Jersey) Law 2005**

Surname: \_\_\_\_\_ Maiden name (if any): \_\_\_\_\_  
Title: \_\_\_\_\_ Forenames (in full): \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Address: \_\_\_\_\_ Parish: \_\_\_\_\_ Postcode: \_\_\_\_\_

I request the Parish of ..... to confirm my listing on the Electoral Register.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You are entitled to be told if any personal data are held about you and, if so:

- To be given a description of the data;
- To be told for what purposes the data are processed, and
- To be told the recipients or classes of recipients to whom the data may have been disclosed.

You are also entitled:

- To be given a copy of the information with any unintelligible terms explained;
- To be given any information available to the data controller about the source;
- To be given an explanation as to how any automated decisions about you have been made; and
- If you have specifically requested it, the logic involved in any automated decisions.

A fee of £10 is charged for this information; you will receive a reply within 40 days of receipt of your application and fee.

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**Parish response to subject access request for information held on current ELECTORAL REGISTER made under Article 7 of the Data Protection (Jersey) Law 2005**

NOTE: the listing of a subject's name on an Electoral Register only indicates that the subject was ordinarily resident at that address on the day he/she applied for registration and **should not be taken** as confirmation of the subject's current address.

The subject named above **is / is not** (*delete as applicable*) listed at the address stated above

on the current Electoral Register for the Parish of .....

Signed on behalf of the Parish: \_\_\_\_\_ Date: \_\_\_\_\_

- Description of the data held: subject's full name, date of birth, address, period of ordinary residence (A or B) and occupation (if relevant for jury service administration).
- Purposes for which the data are processed: electoral register and jury service administration.
- Recipients or classes of recipients to whom the data may have been disclosed: electoral register (name and address only) is available to the public and is provided to the Judicial Greffe and to candidates in an election; jury service information is provided to the Viscounts Department.
- Unintelligible terms explained: period of ordinary residence **A** is if you have been ordinarily resident in Jersey for a period of at least 2 years up to and including the day when you sign the form; or **B** is if you have been ordinarily resident in Jersey for a period of at least 6 months up to and including the day when you sign the form, as well as having been ordinarily resident in Jersey at any time for an additional period of, or for additional periods that total, at least 5 years.
- Information available to the data controller about the source: returned forms/statements.
- Explanation as to how any automated decisions have been made: persons outside the prescribed ages are automatically excluded for jury service administration.
- Logic involved in any automated decisions: if within prescribed age range at specified date.